

1136 Route 9

Wappingers Falls, New York 12590

(845) 298-2000

FAX (845) 298-2842

www.srddlaw.com

e-mail: info@srddlaw.com

January 29, 2018

Mark Newton, Chairman
Poughkeepsies' Joint Water Project Board
3431 North Road
Poughkeepsie, NY 12601

Re: Legal Services 2018

Dear Chairman Newton:

This engagement letter is being provided to you as required by Part 1215 of the Appellate Divisions Rules. Please allow this letter to serve as a Retainer Agreement for general and specialized services between Poughkeepsies' Joint Water Board and the law firm of Stenger, Roberts, Davis & Diamond, LLP, to provide legal representation to Poughkeepsies' Joint Water Board as specified herein. Our rates for general legal services are \$195.00 per hour, including costs and disbursements. Our specific rates are set forth on Schedule "A" annexed hereto. Time records will be kept to a tenth of an hour on a time/unit basis and will be available at all times for your inspection. It will be billed to Poughkeepsies' Joint Water Board upon the requisite voucher. In addition to the fee, our bills include all reasonable and necessary disbursements incurred during the course of our representation of you. These disbursements include all, but are not limited to, items such as the following:

- court costs, transcripts, service of process, long distance cell phone calls, photocopies, computerized research and travel.

We are required to advise you that we reserve the right to withdraw as your attorneys if our bills are not paid on a timely basis.

In the event of a fee dispute, you have the right to seek mediation and/or arbitration. Should you dispute our fee you should notify Stenger, Roberts, Davis & Diamond, LLP of the facts in writing and we will provide you with the necessary information to mediate and/or arbitrate.

Kenneth M. Stenger

Albert P. Roberts,
Partner Emeritus

Thomas R. Davis

Stephen E. Diamond*

Joan F. Garrett**

James P. Horan***

Ian C. Lindars

Darren H. Fairlie

Jessica Z. Segal

OF COUNSEL

Scott L. Volkman

Karen MacNish

Jessica J. Glass

Meghan Mossey

PARALEGALS

Jennifer Arno

Julie A. Durkin

Sandra A. Oakley

Dawn M. Paino

Christine M. Schnittert

Rita M. Worthington

CLOSING COORDINATOR

Maria L. Jones

* ALSO ADMITTED IN FL & MA

** ALSO ADMITTED IN CT

*** ALSO ADMITTED IN NJ

We appreciate the confidence you have placed in our firm. We recognize our obligation as not to divulge the facts of your case to other persons except as may be necessary to properly represent you. You should understand that we frequently must consult with specialists and other persons about your case and we assume you agree to do so unless you advise us to the contrary. All the attorneys in the firm and members of our staff may work on your matter and by signing this letter, you authorize them to do so. Unless we agree otherwise in writing, the terms of this Agreement shall apply to any other matters we may undertake for you in the future.

If this letter expresses your understanding of our Agreement, please sign below, where indicated and it will constitute not only our Retainer Agreement, but also our full authorization to act on your behalf. A copy of this Agreement is enclosed for your records. Thank you for asking us to be of service to you.

Very truly yours,

STENGER, ROBERTS, DAVIS & DIAMOND, LLP



SCOTT L. VOLKMAN

SLV/jad

Enclosure

cc: PJWB

Randy Alstadt, Water Plant Administrator

Agreed to this ____ day of _____, 2018
Effective January 1, 2018

Hon. Mark Newton, Chairman

STENGER ROBERTS, DAVIS & DIAMOND, LLP
SCHEDULE OF CHARGES - 2018
POUGHKEESIES' JOINT WATER BOARD

General & Litigation:

Attorneys	\$195.00 per hour
Paralegals	\$135.00 per hour

MINIMUM BILLING

Appearance at Board or meeting	1.0 hour
Court Appearance-(per file)	.5
Correspondence - Received (including emails)	.1 hour
Correspondence - Generated (including emails)	.2 hour
Certifications/Opinions (i.e.-Pending & Threatened Litigation)	2.0 hour
Telephone calls	.2 hour
Photocopies	\$.25 per page
Digital reproduction	at cost
Disbursements - Filing Fees, Recording Fees, Court Costs, etc.	at cost
Unspecified Expenses	at cost
Legal Research Database Access	at cost