

# **Poughkeepsies' Joint Water Board**

***March 6, 2018  
Minutes***

## **Board Members**

Chris Gent  
Rob Rolison  
Jay Baisley  
Bill Carlos  
Mark Newton  
Natasha Cherry

## **Others**

Randy Alstadt, Water Plant Administrator  
Scott Volkman, SRDD  
Doreen Tignanelli, Customer  
Bill Brady, City Finance Commissioner  
Charles Emberger, Town Comptroller  
Paul Ackermann, City Corporation Counsel

### **1. Approval of February 6, 2018 Minutes**

Minutes were approved 5-0-1. Mark Newton abstained as he was not present at meeting.

### **2. Public Participation**

Doreen Tignanelli question hourly rates for Engineer and Lawyer proposal. She stated concern that unless position is put out for proposal it not possible to verify best rate.

Doreen stated that at January meeting Bill Carlos expressed concerns that City is not following recommended actions from State Audit and that Jay Baisley stated issue should be on agenda.

Doreen then stated that 7 municipalities that utilize Hudson River water forming a group is a good thing. She then recommended municipalities enforce existing regulations.

### **3. Appointment of Water Board Engineering Firm**

Bill Carlos stated that Town Board wants Water Board to request proposals for the Board Engineer position. Rob Rolison questioned when RFP was previously issued. Randy Alstadt he is not aware of Board issuing and RFP for Engineer.

Rob stated he understood that previously Town has selected Engineer and Board has selected Lawyer. Rob expressed concern that this might not be the best time to change as we are now looking to revise IMA. Bill Carlos stated he worked closely with Scott and Bob Mallory in developing the changes.

Rob expressed concern that if Board issues RFP more than one proposal be received. Rob questioned if Town Board wants RFP for Engineer do they want to issue RFP for Lawyer. Bill Carlos stated he has worked closely with Scott and believes him qualified.

Scott Volkman stated Board could go into Executive Session if want to discuss further. Mark Newton stated he sees value in continuity but if Town wants RFP he will support that action to insure Board gets best value.

Scott stated Board is not required to send out RFP.

Board went into Executive Session for further discussion.

Upon return from Executive Session, Board directed Randy to prepare and issue RFPs for Engineer and Lawyer to be received in 10 days for action at April meeting.

**4. Appointment of Water Board Legal Firm**

Discussed under previous item.

**5. Appointment of Auditor**

Bill Carlos stated he recommends selected firm not have connections with City or Town. Board selected Bonadio Group to perform parts 1 and 2 of RFP.

**6. Plant Status Report/Upgrade Status**

Randy Alstadt directed Board Members to his report. Randy stated that Plant has been operating well.

Randy presented charts that showed impact of upgrade on reducing disinfection byproducts.

Randy advised Board of concerns in previously submitted issues memorandum. Randy proposed that Board issue RFP to Engineering Firms that could review concerns. Randy stated he expects study to cost \$30,000 to \$50,000. Board agreed to have Randy send out RFP.

**7. 2018 Operating Budget Status**

Randy Alstadt stated that expenses are in line with budget. Natasha Cherry questioned overtime expenses. Randy stated that costs are higher than budgeted due to employee absences resulting from non job related injuries.

**8. Old Business**

Jay Baisley asked for status of RLJ completing the project. Randy stated he has scheduled a meeting for Friday to make sure there is no confusion in what is expected and to encourage job completion. Randy stated there is still \$200,000 left that is allocated to project.

**9. New Business**

Bill Carlos asked Bill Brady for finance report. Bill Brady distributed report. Bill Carlos stated that report is very well completed and thanked Bill.

Bill Brady stated that he and Charlie Emberger have agreed to submit \$450,000 quarterly for Board expenses.

***Board set next regularly scheduled meeting will be April 3, 2018, 4:30 PM at the Poughkeepsies' Water Treatment Facility Board Room***