

# **Poughkeepsies' Joint Water Board**

## **September 4, 2018 Minutes**

### **Board Members**

Jay Baisley  
Mark Newton  
Rob Rolison  
Chris Gent  
Natasha Cherry

### **Others**

Randy Alstadt, Water Plant Administrator  
Scott Volkman, SRDD  
John Lazarony, Morris Associates  
Doreen Tignanelli, Customer

#### **1. Approval of August 7, 2018 Minutes**

Board approve minutes 4-0.

#### **2. Public Participation**

Doreen Tignanelli asked if Board has date for 2017 audit and if there is a date for corrective action. She then recommended Board hire Tighe Bond for the flow study as they offered the lowest price and that she believes Morris Associates have conflict of interest.

#### **3. Plant Status Report**

Randy Alstadt directed Board Members to his report. Randy stated that Plant has been operating well. Randy stated that the low lift check valve is scheduled to be delivered September 26<sup>th</sup>. Staff will install valve in early October. Randy stated that the PLC bid was received, however, multiple bidders did not acknowledge the Addendum. As a result the bids were rejected and will be rebid latter this month (September).

#### **4. 2018 Operating Budget**

Randy Alstadt referred Board to his spreadsheet and stated that he expects to complete year within budget. Randy noted that there are multiple areas of concern and that there will be the need for multiple transfers.

#### **5. 2019 Operating Budget**

Randy Alstadt stated that he met with Town Comptroller, Charlie Emberger and City Finance Commissioner, Bill Brady. Some changes were made, including eliminating the tractor, and it was agreed that vehicles will be leased rather than purchased. Budget now includes \$70,000 contingency.

Mark Newton and Natasha Cherry asked which Municipality would lease vehicles. Randy stated as City handles funds he expects City will perform the lease.

Jay Baisley questioned how budget will be resolved. Rob Rolison asked how previous Boards handled budget problems. Scott Volkman stated that City and Town will need budget when they set their Municipal budgets. Scott stated

Town will need budget by their November Board meeting.

**6. Flow Study Authorization**

Randy Alstadt stated that he has distributed proposals four proposals that were received. Scott Volkman recommended Board discuss possible contract in executive session. Board held executive session. Upon return Chris Gent motion that CPL (formerly Morris Associates) be awarded the contract. Jay Baisley seconded. Board approved 5-0.

**7. Old Business**

Mark Newton stated that City needs to determine actual administrative costs. Rob Rolison stated that Bill Brady is working on this.

Jay Baisley questioned if there has been any progress on Dutchess County Water Authority contract for water service to airport and GlobalFoundry parcels. Scott Volkman stated that there has not and issue should be on October Agenda.

**8. New Business**

None.

***Board set next regularly scheduled meeting will be October 2, 2018, 4:30 PM at the Poughkeepsies' Water Treatment Facility Board Room***