



**THE CITY OF POUGHKEEPSIE
NEW YORK**

62 CIVIC CENTER PLAZA, 2ND FLOOR
POUGHKEEPSIE, NY 12601

Phone: (845) 451-4007 Fax: (845) 451-4006

DEMOLITION REQUIREMENTS

1. **PERMIT APPLICATION** - The application must be completed and signed by the owner of the property or their authorized agent.
2. **SITE PLAN** - A plan or survey of the property showing the location of the demolition and dumpsters. Show the means of protecting the public way and adjacent properties in compliance with Part 23 of Title 12 from the Department of Labor. Show **SOIL & EROSION CONTROL** details. All disturbed areas are to be seeded and hayed.
3. **ALL TAXES PAID** - An application to demolish a building or other structure shall be accompanied by a tax search showing that all current taxes and water rents and tax and assessment liens have been paid.
4. **PROOF OF INSURANCE** - Before any permits for demolition shall be granted, the applicant shall produce good and satisfactory proof to the Building Inspector that he has obtained public liability and owner's and contractor's protective insurance in an amount not less than one hundred thousand dollars (\$100,000.) for injuries, including wrongful death, to any one (1) person and subject to the same limit for each person and an amount not less than three hundred thousand dollars (\$300,000.) on account of one (1) accident and property damage insurance in an amount not less than twenty five thousand dollars (\$25,000.) for each accident and for an aggregate limit of not less than fifty thousand dollars (\$50,000.). This insurance shall be written with an acceptable company authorized to do business in the State of New York, shall be taken out before any of the operations of the contractor are commenced and shall be kept in effect until all operations shall be satisfactorily completed. Copies of the originals, as the case may be, of such policies, shall be furnished to the city, and such policies shall be approved by the city before operations are commenced.
5. **WORKMAN COMPENSATION and EMPLOYEE LIABILITY** - Proof of insurance needs to be submitted by the contractor.
6. **ISSUE PERMIT**
7. **UTILITIES DISCONNECTION**- Prior to the start of demolition, the Building Inspector shall certify that the water source is disconnected from the main; the sewer lateral is properly disconnected from the building, that the water meter has been removed, and confirmation from Central Hudson that the gas service has been removed and the electric has been terminated. Where applicable, the Building Inspector shall determine that all flammable and hazardous products have been properly removed from the building.
8. **ASBESTOS SURVEY and REMOVAL CERTIFICATION**- For buildings, except ones where the construction was begun on or after January 1, 1974, and except for agricultural buildings as defined in New York State Labor Law and except for owner occupied one- and two-family dwellings, no demolition shall begin until the applicant provides to the Building Inspector a copy of an asbestos survey conducted by a licensed asbestos contractor and proof of completion of asbestos remedial work, if necessary, by a licensed asbestos contractor
9. **PEST INSPECTION CERTIFICATION**- Before demolition shall begin, the applicant shall give assurances to the Building Inspector that the building or other structure has been inspected and is free from insect, vermin or rodent infestation, harborage or breeding areas. If such infestation or harborage is found to exist, the applicant shall have the infestation or harborage eliminated before such building or other structure is demolished. **The pest certification shall be completed no sooner than 14 days prior to the actual demolition.**
10. **BEGIN DEMOLITION**
11. **COMPLETION** – The site shall be backfilled with material no larger than two inches. The grade shall be equal to the surrounding areas and seeded.
12. **CLOSE PERMIT**