

Poughkeepsies' Joint Water Board

December 7, 2021

Minutes

ATTENDANCE

Board Members

City	Present	Absent	Town	Present	Absent
Marc Nelson	X		Jay Baisley	X	
Rich DuPilka	X		Bill Carlos	X	
Sakima McClinton		X	Charlie Emberger	X	

Others

Randy Alstadt, Water Plant Administrator
Tom Colgan, Town Water Supervisor
John Bodendorph, Clark Patterson Lee
Doreen Tignanelli, Town Customer
Craig Wallace, Wallace and Wallace
Jim Horan, Wallace and Wallace
Scott Bryant, Town of East Fishkill Engineer

1. Approval of November 9, 2021 Minutes

Minutes approved 5-0.

2. Public Participation

Doreen Tignanelli stated that the 2019 audit presented at November meeting showed several items from Corrective Action Plan were not being followed and that underscores need for timely audits. She also commented on update to Open Meetings Law where items to be discussed or voted on need to be made available at least 24 hours prior to meeting.

3. Wholesale Water

Craig Wallace, Attorney for the Village of Wappingers Falls advised that the Town was cited for not having a reliable backup water supply. Craig stated that the Village would like to reestablish their connection to our water for emergency use up to 350,000 gallons per day (gpd). Jay Baisley stated that the Board will have to establish a fee schedule.

Marc Nelson stated that our Attorney, Jim Horan is a member of Wallace and Wallace and has brought to the Board the concern there may be a conflict of interest. Marc stated that he doesn't see a conflict and requested a Board Member propose a motion that Board has reviewed concern and does not believe there is a conflict of interest. Bill Carlos proposed the motion, seconded by Jay Baisley and unanimously approved.

Jim Horan stated that Board needs to establish a water rate for water taken which he believes should be similar to rate charged Dutchess County Water and Wastewater. Jim asked Randy Alstadt if the rate for the other Hyde Park water systems is the same as the GlobalFoundries rate. Randy stated it is not. Randy

explained that each customer receives a transmission rate from the Town based upon its distance from the Fairview Pumping Station.

Jim asked Board to determine rate for water including a possible annual fee for providing backup. Jim explained that the Town was looking for emergency supply from the Village, however, since the Village pressure is less than the Town pressure, it would require a pumping station to get water from Village into Town. Jay Baisley stated that assuring to provide emergency supply would require commitment of water that cannot be sold to others and thereby a fee is appropriate.

Marc Nelson stated that Board needs to resolve the pricing so that contract can be made. Marc stated that Town will need to establish rate and that Randy should be point person so that we can set contract at January Board meeting.

Bill Carlos questioned what annual rate would be. Marc Nelson stated that annual fee and water rate needs to be established.

Craig Wallace asked when rate will be available. Jay Baisley stated that Town should be able to provide rate by next week. Marc Nelson stated that this would not be an IMA as it would be a contract for sale. Jim Horan stated that he believes it is not necessary to seek out City or Town approval as long as no capital is needed.

Marc Nelson asked Randy if there is anything further on this. Randy replied that the reason for confusion is that there is a customer in need of 17,000 gpd that Village does not have the ability to provide which we previously discussed and that this is for emergency backup only in the amount of 350,000 gpd.

4. Water Board Meetings Dates for 2022

Randy Alstadt stated that the November meeting will be November 1st as election day in November 8th. Board approved meeting dates as revised.

5. Plant Status Report

Randy Alstadt advised that plant is operating well. Randy stated demands have gone down as we go into colder weather. Randy stated that there has not been any COVID illnesses among staff. PLC problems have been minimal which is a good thing.

6. Update on 2021 Operating Budget.

Randy Alstadt stated that expenses are in line with budget. Randy stated that expenses to date are 78% of budget while 92% of the year has been expended. Randy stated that he expects to remain within budget with some use of contingency money.

7. Update on Capital Budget

Marc Nelson stated that capital Budget was established by Randy with Charlie Emberger and Brian Martinez. Randy stated that it is necessary that Board

approve budget then Finance will establish funds as available before expenses and made. Marc stated he supports long-term Capital planning. Jay Baisley agreed that we need to stay in front of expenditures rather than having to catch up at increased costs.

Charlie Emberger suggested extra money from 2021 could be expended for some of these projects.

Marc Nelson asked for approval of Capital Budget. Board approved 5-0

8. Update on Capital Projects

Randy stated he expects PLC construction started in early December. Randy advised that there has been some issues discovered that may require a change order.

Randy stated Trailer Fabrication continues to be delayed due to COVID and lack of available welders and is not expected until late Spring

Randy stated that UV Project bid was November 17th. Randy stated that low bidders for Electric and General Contractors. Randy stated that City Attorney is recommending project be awarded to 2nd lowest bidders which is \$144,000 less than Engineers Estimate and within project budget.

9. Old Business

None.

10. New Business.

Jay Baisley stated that Town of East Fishkill is seeking Emergency Backup of 200,000 gpd and some use during times when they require maintenance shutdowns. Scott Bryant stated that Town of East Fishkill has taken water in past and would like agreement that Town can take water in future to cover Emergencies. Randy Alstadt stated that he agrees in concept. Jay Baisley stated that agreement is for a five year period.

Marc Nelson thanked everybody for continuing to fulfill our mission.

Board set next regularly scheduled meeting will be January 4, 2022, 4:30 PM on ZOOM