

The City of Poughkeepsie



VACANT/FORECLOSURE PROPERTY BOND APPLICATION FORM

FORECLOSURE PROPERTY ADDRESSES: _____

NUMBER OF UNITS _____

PARCEL NUMBER: _____

OWNER / FORMER OWNER / MORTGAGER: _____

CURRENT ADDRESS: _____

PHONE: _____ E-MAIL: _____

MORTGAGEE / ENTITY FILING FORECLOSURE/RESPONSIBLE PARTY:

ADDRESS:

CONTACT / REPRESENTATIVE:

PHONE:

E-MAIL ADDRESS:

FORECLOSURE FILING STATUS

CASE NUMBER: _____

OPEN

FILING DATE: _____

CLOSED

VACANT PROPERTY REGISTRATION FORM INCLUDED: YES NO

VACANT PROPERTY REGISTRATION FEE INCLUDED: YES NO

PROPERTY MAINTENANCE: _____

ADDRESS: _____

PHONE: _____ E-MAIL: _____

IN ACCORDANCE WITH THE CITY OF POUGHKEEPSIE'S "VACANT PROPERTY FORECLOSURE", PLEASE INCLUDE THE FOLLOWING WHEN SUBMITTING THE "BOND FORM" ...

• RECEIPT OR COPY OF \$10,000 CASH BOND (\$200.00 ADMINISTRATIVE FEE APPLIES)

• ~~\$100.00 REGISTRATION FEE FOR RESIDENTIAL AND \$250.00 FOR COMMERCIAL AND INDUSTRIAL PROPERTY~~

(**For Vacant Property Registration, please follow the vacant property fee schedule as outlined in the vacant property registration form)

• COMPLETED "VACANT REGISTRATION" FORM FOR EACH PROPERTY

MAKE CHECKS PAYABLE TO THE CITY OF POUGHKEEPSIE

Sign and mail this form with payment to:

CITY OF POUGHKEEPSIE, DEPARTMENT OF FINANCE, 62 CIVIC CENTER PLAZA, POUGHKEEPSIE, NY 12601

TRANSFER OF OWNERSHIP: In the event that you decide to transfer the above-identified property by sale, gift, or otherwise (or any other property that has been issued a notice to make repairs or demolish a structure by the City of Poughkeepsie), the transferee must FIRST sign an affidavit stating that they are aware that code violations have been found by the City of Poughkeepsie and that they ACCEPT FULL RESPONSIBILITY for bringing the property into compliance or will face civil penalties and/or fines pursuant to our Code.